

YEF Race Equity Data Collection Panel (RE DCP) Terms and Conditions February 2025

As a research organisation, we have a duty to make sure that we fund projects that build evidence on how we can reduce racial disproportionality across public services. We also need to make sure that our evaluations improve our understanding of what works for children from Black, Asian and other minority backgrounds.

A key challenge in achieving this goal is that research teams are often predominantly White. This means that there's a lack of lived experience of racism, which affects the design and delivery of evaluations and other kinds of research. We would like to mitigate this and are [committed to investing in improving the cultural competency of the researchers we work with](#). For this reason, YEF is keen to work with organisations that have the capacity to and experience in collecting high-quality data from children and young people from minority ethnic backgrounds. We have invited expressions of interest from organisations that wish to facilitate data collection on YEF evaluations and can demonstrate the following:

- Experience collecting primary data with vulnerable children and young people from Black, Asian, and Minority Ethnic backgrounds, either qualitative or using self-report measures.
- Experience collecting data as part of an impact evaluation and/or implementation and process evaluation, including the ability to work closely and collaboratively with evaluators and delivery teams.
- Competence in race equity in research.

The offers received from selected interested organisations will be available for the members of the YEF Evaluation Panel, under the following terms and conditions.

Terms and conditions

1. Members of the YEF Race Equity Data Collection Panel:

- 1.1. Are responsible for the accuracy of the information shared on the YEF website.** The YEF will only publish information it has received from members of the panel, with appropriate permissions. It is the responsibility of each organisation to ensure the information is accurate and up to date, including but not limited to services provided, and contact details. YEF will not request any updates and amendments but will update and amend information when prompted to do so by an organisation, within a reasonable time frame.

- 1.2. **Will be informative and transparent about their expertise.** To facilitate informed decision making, we encourage members of the data collection panel to specify the areas in which they have expertise and the areas in which they would be interested in developing expertise. This may include participant ages, sectors, outcomes and data collection methods.
- 1.3. **Will be informative and transparent about costs.** Sufficient detail should be provided to enable evaluators to make informed decisions and cost their YEF proposals accordingly. Information about any potential discounts should be provided, as well as whether the costs are inclusive of VAT.
- 1.4. **Will be transparent about any further sub-contracting involved.** Race Equity Data Collection Panel members will specify which of their services will be provided by in-house staff and which will be offered via additional third parties (e.g., data collection, data entry, transcription). Sufficient detail should be provided to enable evaluators to make informed decisions and cost their proposals accordingly.

2. Members of the YEF Evaluation Panel:

- 2.1. **Are responsible for recommending valid outcome measures suitable for the evaluation.** The YEF expects its independent evaluators to make their own informed decisions about the most suitable outcome measures and data collection procedures which are in line with the YEF mission, recommended best practices for evaluation, delivery model or constraints and any co-funder conditions. These decisions will be made in collaboration with the YEF and the intervention delivery team, with the independent evaluator being ultimately responsible for the decision. In preparing their initial proposal, evaluators may draw on information about the Race Equity Data Collection Panel published on the YEF website or elicited by contacting members of the data collection panel directly. We have a set of criteria that we expect evaluators to consider when selecting outcome measures.
- 2.2. **Are responsible for sub-contracting third parties for data collection.** Members of the Race Equity Data Collection Panel will be identified on YEF's website with details of the data collection services they can provide. If they wish to, evaluators will approach members of the data collection panel directly to make preliminary arrangements at the proposal writing stage. If successful in their application to the YEF, evaluators will make their own contractual arrangements with the members of the Race Equity Data Collection Panel. Data collection costs will be included in the evaluation budget specified in a grant agreement between the YEF and the independent evaluator. **The YEF will not have any contractual or quality assurance obligations in relation to members of the Race Equity Data Collection Panel.**

YEF evaluators are not obliged to use an external organisation for testing or data collection and, if they choose to, are not obliged to choose one from the YEF Race Equity Data Collection Panel. However, evaluators will be expected to justify their choice of outcome measures and administrators and ensure these provide good value for money.

- 2.3. **Are responsible for quality assurance.** Independent evaluators will make their own informed decisions about suitable outcome measures and providers, ensuring they are satisfied with the level of quality offered. Evaluators are responsible for ensuring that data collection instruments and procedures are valid and reliable and that all measures are taken to prevent attrition and missing data.
- 2.4. **Will ensure data collection for YEF evaluations complies with current data protection and safeguarding legislation.** This includes ensuring any third parties contributing to data collection have appropriate data protection considerations, training, and safeguarding in place.

3. The YEF:

- 3.1. **Publishes information** shared by the Race Equity Data Collection Panel for information only.
- 3.2. **Takes this information at face value and does not verify its accuracy.**
- 3.3. **Does not endorse the services or products** offered by the Race Equity Data Collection Panel.
- 3.4. **Endeavours to amend** the offers of the data collection panel within fourteen working days of being notified in writing.
- 3.5. **Reserves the right not to publish** any information considered unsuitable on its website.

If you have any questions, please contact the YEF Evaluation Team at evaluation@youthendowmentfund.org.uk.