



Aged 16–25 and living in England or Wales? Would you like to join a national youth board to prevent youth violence?

Please read these FAQs carefully before submitting your application

1. What is the YEF Youth Advisory Board?

The YEF Youth Advisory Board was established in 2021 to enable young people to work with an influential national charity to address youth violence.

The Youth Advisory Board works with the [Youth Endowment Fund](#) (YEF) to influence what they do as a funder and ensure they stay focused on what young people need.

Board members are able to:

- **Work alongside professionals from YEF** to provide advice and ideas from a youth perspective
- **Influence decisions** about funding for organisations across England and Wales to prevent youth violence
- **Co-produce communications and projects** in collaboration with YEF to reflect the needs of young people
- **Gain opportunities for personal development** – through skills training and valuable experience

The [The Youth Endowment Fund](#) is an independent charity that aims to prevent children and young people becoming involved in violence.

2. Who can join the YEF Youth Advisory Board?

We are looking for young people aged **16–25 years** who are living anywhere in England or Wales. In total, we are seeking to select up to 10 people to join the Board in 2024 from a range of local areas, backgrounds and life experiences.

We are particularly interested in hearing from young people who have been **affected by youth violence – either directly or indirectly**. We are also looking for young people

who are team players and willing to get involved with all the events and activities that are part of the YEF Youth Advisory Board (see the next page for more information).

3. What will I get from being part of YEF Youth Advisory Board?

- **Discuss issues with professionals:** You will work closely with professionals from the Youth Endowment Fund, to help them to understand what young people think about youth violence and work with them on solutions.
- **Develop your knowledge, skills and experience:** You will gain valuable skills and experience, including leadership and public speaking skills. We will support you with your personal goals. You will be able to use this experience for your CV, and when applying for jobs or courses.
- **Meet new people:** You will work alongside other young people living across England and Wales who are also passionate about preventing youth violence. You will connect with a range of professionals with expertise in different areas, and have a great opportunity to build your network.
- **Make a real difference:** You will have the chance to influence how almost £200m of funding is allocated. You will be involved in developing new ideas and solutions that will benefit young people in communities across England and Wales.

4. If I join, what will I have to do?

Between July 2024 and June 2025, members of the YEF Youth Advisory Board will:

- **Take part in Advisory Board sessions and Working Groups:** You will take part in one whole Board meeting per month and as well as joining smaller sub-group meetings to work on particular projects of your interests and experience. The sessions will be interactive, and will give everyone a chance to share their views and ideas. Each monthly board meeting will be 2-3 hours in length, depending on the content, and we would expect around 2-3 additional hours per month supporting with interest-based sub-groups. Most of the sessions will take place online. We will offer support if you need help joining an online meeting.

- **Take part in skills training:** Youth Advisory Board members will be given practical training to build key skills such as public-speaking, facilitation and chairing, interviewing and research techniques. As a Board, you will have the chance to choose from a 'menu' of training opportunities and tell us what matters most to you.
- **Present back insights and ideas to the Youth Endowment Fund:** As a Board, you will have the opportunity to share your achievements, learning, and your recommendations for the future across teams at YEF, including the YEF Committee who oversee all the work of the Youth Endowment fund.
- **Help to shape the way YEF works in the future:** We'll bring together YEF staff from across departments to hear from the Youth Advisory Board and your recommendations will influence the way YEF works in the future.

5. Will my expenses be covered?

Youth Advisory Board members will be **reimbursed for their time** with a payment of £100 per month for each month you are actively engaged. We will work with each young person to make sure this is done appropriately, taking into consideration their individual circumstances.

We plan to hold some face-to-face events in London. In these instances, we will **pre-book your train travel** to London in advance of each event. **Other travel expenses can be reimbursed**, as long as you bring your receipts with you. We will provide all the food and refreshments for events, and will do our best to accommodate any dietary requirements you might have.

6. How do I apply?

All applicants should complete the [application form](#) to provide your key information (eg. address, date of birth, contact details and diversity information)

As a part of this form, you will be asked to choose **how you want to apply**. There are 4 options and you can choose what suits you best:

- **In writing:** To apply in writing, you can complete written answers using the application form mentioned above
- **Video:** To apply with a video, you can create a short video (no more than 3 mins)

to tell us who you are, why you want to join the Board and what you hope to bring to it. Please email your video file with your name in the title to colin.cliff@youthendowmentfund.org.uk (you can use We Transfer if the file is too big to email)

- **Imagery:** To apply with imagery, you can create a collage or piece of artwork to tell us who you are, why you want to join the Board and what you hope to bring to it. Please email your image file with your name in the title to colin.cliff@youthendowmentfund.org.uk (you can use We Transfer if the file is too big to email)
- **Phone:** To apply by phone, you can select this option in the online form and we will contact you to arrange a time to gather your answers by phone.

The deadline for applications is **5th July 2024** but **please apply as soon as you can** as we are running an ongoing application process and will be contacting applicants within one week of application if they have been selected for an interview.

Please fill in the application form and email any additional files to colin.cliff@youthendowmentfund.org.uk. If you have any questions or would like any support with the application form, you can get in touch with Colin and we'll be happy to support you.

7. What happens next?

Once we receive your application, we will carry out simple telephone interviews with a shortlist of applicants. All applicants will be informed within 1 week of submitting their application whether they have been selected for an interview.

Remember: please email your completed application form and any supporting files to colin.cliff@youthendowmentfund.org.uk

GOOD LUCK WITH YOUR APPLICATION!