



The Youth Endowment Fund Evaluation Manager

Reports to: Senior Evaluation Manager

Salary: £41,500

Contract: 2 years fixed term – potential to extend

Location: Central London, Hybrid*

About the Youth Endowment Fund

We're here to prevent children from becoming involved in violence. We do this by finding out what works and building a movement to change things.

In recent years, violent crime involving children has increased. This is a tragedy. Every child is an important member of our community and society has a duty to protect them.

The Youth Endowment Fund (YEF) is a charity with a £200m endowment that exists to reverse this trend. We will achieve this by finding out what works to prevent youth violence and building a movement to put this knowledge into practice. We do this by funding, evaluating and then spreading the very best work on reducing youth violence across England and Wales.

The evaluation team designs and implements the processes which assess the evidence for the fund's various funding rounds. The team is also responsible for assessing, appointing, monitoring and the quality assurance of complex and rigorous impact evaluations from experts in the field.

As an integral member of our evaluation team, you will be part of making sure we make the best decisions about what we fund, design and execute the evaluations to learn from it about what works to prevent youth violence.

Key responsibilities

The core of your job is to ensure that we commission and deliver high-quality evaluations so that we can find out the very best ways to prevent young people and children from becoming involved in violence.

As an Evaluation Manager, you will:

- Support the evaluation team to design and implement the processes for assessing the quality of evidence underpinning applications organisations make for funding.
- Provide recommendations on which applications should be approved for funding based on your assessment.
- Choose the best evaluation partner for each project.
- Lead the development of the evaluation design with grantees and evaluators.
- Review regular monitoring reports from evaluators and provide approval for payments, making sure their milestones are effectively achieved and the work stays on budget.
- Serve as the main point of contact for the evaluation partner, providing a rigorous review and feedback on the report and ensuring that it is an accurate reflection of the learnings from the project.
- Support the evaluation team in the development of the principles and protocols we need to deliver robust and respected evaluations.

About you

You're this sort of person:

- ***You're committed to preventing young people and children from becoming involved in violence:*** You're passionate about the impact of prevention and early intervention. You don't want your days to pass without making a difference.
- ***You're experienced in evaluation:*** You have a strong knowledge and technical expertise in evaluation methodologies, including the ability to critically appraise the design of randomised control trials and related approaches.
- ***You really know what makes great research and quality evidence:*** You can design and draft high-quality research proposals including the sample, measurement and analysis. You're confident in assessing the quality of evidence that underpins interventions and can guide decisions on grant applications.
- ***You're an excellent communicator.*** You can produce technical documents that accurately report methodological and statistical information. You will combine this with experience of communicating

complex evidence and analysis in a simple and accessible format to non-experts.

- ***You're highly organised and like working in a team:*** You have excellent project and time management skills with the ability to deliver high-quality work in a fast-paced environment. You're a valuable addition to any team by supporting others and working collaboratively. You're flexible and able to work on your own initiative.
- ***You're committed to equality, diversity and inclusion:*** You believe and act in a way that celebrates and encourages a range of experiences, views and values.

You may have, but they are not essential:

- ***Good knowledge and understanding of crime, serious violence or other relevant areas:*** This could include areas such as child development, parenting or children's mental health from fields such as psychology, neuroscience or education research.
- ***Experience of commissioning evaluation or designing your own research:*** This includes managing research and analysis from external contractors. Experience designing and carrying out your own research would be an asset, as would experience in the ethical review process.
- ***Great quantitative analysis skills:*** This includes experience using advanced analytical software such as R, Stata or SPSS
- ***Knowledge and understanding of intervention and prevention science***
- ***Knowledge and experience of evidence synthesis:*** You know the different approaches and have carried out your own evidence synthesis projects.

While it's not a criterion, we're especially interested to hear from applicants who have lived experience of youth violence.

It's also important to us that the people we hire do not discriminate. We believe in being inclusive and giving everyone an equal chance to succeed. Applications are welcome from all regardless of age, sex, gender identity, disability, marriage or civil partnership, pregnancy and maternity, religion or belief, race, sexual orientation, transgender status or social economic background.

Additional benefits include

£1,000 professional development budget annually, 28 days plus Bank Holidays, four half days for volunteering activities.



Hybrid working details

The office is based in Central London. Those living in and around London are expected to be in the office a minimum of 2 days per week. If you live outside of London and work remotely, you'll be expected to work from the London office 2 days per month.

If you're interested

To apply, please send a CV, cover letter and the monitoring form via our [application page](#) by **5pm, Friday 24th November 2023**.

You should also include the contact details of two referees, one of whom must be your current or most recent employer. Referees will only be approached with your express permission.

You will also be required to provide proof of your eligibility to work in the UK. As part of our commitment to flexible working, we will consider a range of options for the successful applicant. All options can be discussed at the interview stage.

Interviews will take place from the week commencing the **4th December 2023**.

Personal data

Your personal data will be shared for the purposes of the recruitment exercise. This includes our HR team, interviewers (who may include other partners in the project and independent advisors), relevant team managers and our IT service provider if access to the data is necessary for performance of their roles. We do not share your data with other third parties, unless your application for employment is successful and we make you an offer of employment. We will then share your data with former employers to obtain references for you. We do not transfer your data outside the European Economic Area.