

PILOT STUDY PLAN

Lambeth Divert

Manchester Metropolitan University

Principal investigator: Kevin Wong

Divert Project - Pilot study plan

Manchester Metropolitan University



Project title	Lambeth Divert
Developer (Institution)	London Borough of Lambeth
Evaluator (Institution)	Manchester Metropolitan University – ManMet Research Team
Principal investigator(s)	Kevin Wong
Evaluation plan author(s)	Kevin Wong and Rachel Kinsella
Evaluation setting	Community
Target group	10-14 year olds referred from police custody suites
Number of participants	The original intention was 80 young people recruited over a two-year period

Study plan version history

Version	Date	Reason for revision
1.2 [latest]		
1.1		
1.0 original]	30 th July 2021	

1. Intervention

The YEF Divert Project works with young people aged 10-14 from the London Borough of Lambeth. The project aims to divert these individuals from crime and further/future offending. It is described in the project application as a “police custody diversion programme providing positive intervention and on-going support to empower young people to make better and safer life choices.” (Lambeth Council 2019). It is intended that young people are recruited to the project following arrest and their attendance at a custody suite, using this as a “teachable moment” (ibid).

Led by Lambeth Council, the project is principally delivered by qualified youth workers from Juvenis, a local charity in conjunction with another local organisation Step Now. At its core, the project offers 12 weeks of mentoring in addition to holistic ‘wrap around’ support including family support and physical and mental health support to address the young people’s identified needs. Each mentoring session is intended to last at least an hour.

The theory of change (TOC) logic model developed by the project and facilitated by the research team is presented in Figure 1. Finalised in December 2019, it sets out the scheme’s:

- intended inputs: core divert project staff, referral partners and wrap around support services;
- intended outputs – activities and participation; and
- projected short, medium and long-term outcomes

The long-term outcomes as set out in the project application (Lambeth Council 2019) and reiterated in the TOC are:

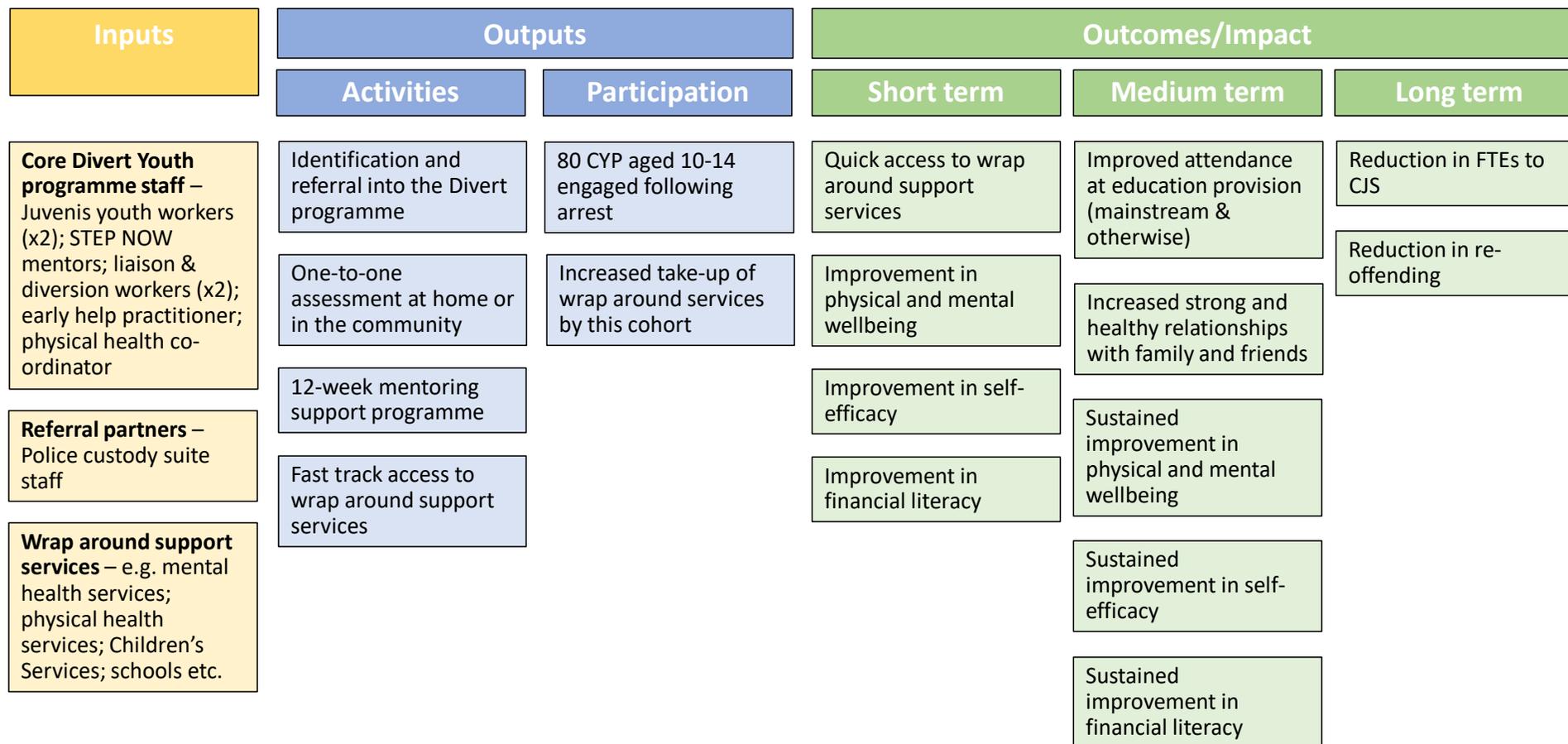
- Reduction in first-time entrants (FTEs) in the criminal justice system; and
- Reduction in re-offending

This project builds on a pre-existing custody diversion scheme for older young people, which commenced in April 2019 deploying a youth worker alongside a mental health liaison and diversion worker.

The youth scheme itself originated from an earlier adult diversion scheme.

The YEF Divert Project commenced in November 2019 and is due to end in June 2022.

Figure 1.1: Divert Project theory of change logic model (December 2019)



2. Research questions and rationale

2.1 RESEARCH QUESTIONS

The *research questions* which this pilot study will aim to answer are as follows. The primary question is highlighted in **bold**.

- 1. Can the Divert Project achieve its intended short and medium term outcomes?**
2. Do the numbers of young people in Lambeth who join the scheme match their initial projected numbers?
3. What is the nature and extent of the contribution of wrap around support to the delivery of the project?
4. Can the projected/actual number of young people meeting the eligibility criteria and attending the scheme in Lambeth be replicated in other local authorities?
5. Are the partnership arrangements, service arrangements and roles and responsibilities (for implementing the Divert Project) unique to Lambeth or are they in situ and/or can be replicated elsewhere?

2.2 RATIONALE

The rationale for these questions is set out in this section.

In line with the YEF's mission to generate evidence on what works to reduce reoffending among young people, the primary research question for this pilot study evaluation is: '*Can the Divert Project achieve its intended short and medium term outcomes?*'.

The time frame and budget for this study necessarily constrains the focus on the following short term and some medium term outcomes set out in the TOC:

- Quick access to wrap around support services
- Improvement in physical and mental wellbeing
- Improvement in self-efficacy
- Improvement in financial literacy
- Improved attendance at educational provision (mainstream and otherwise)
- Increased strong and healthy relationships with family and friends

It will not be possible within this study to undertake longitudinal tracking of participants to determine whether or not the project meets its long term outcomes of: reducing the number of FTEs and reducing reoffending in the target cohort. However, the use of the Self Reported Delinquency Scale (see 3.2.2 below) is intended to provide a measure of change in self reported delinquent behaviour.

Complementing the primary research question for the pilot study - which the recently completed feasibility evaluation intended to answer was '*Can the Divert Project achieve its intended outputs?*',

Given the interactivity between the feasibility evaluation and the pilot study – the latter being informed by the former, it is worth noting here that feasibility study evaluation concluded that:

- The Divert project has generally been implemented as intended and has been well received by the young people that the project has engaged with.
- It has reached the intended target group – 10 to 14 year olds involved in offending activity.
- The project has adapted to the COVID-19 pandemic in a way which has not materially affected the engagement of young people.

Reflecting on the findings from the feasibility study the research team recognise that two elements of project design require further examination in the pilot study:

- *Throughput* - do the numbers of young people in Lambeth who join the scheme match their initial projected numbers?

The project application (Lambeth Council 2019) and the theory of change confirm that the project intended to work with 80 young people (meeting the eligibility criteria) over the initial two-year duration of the project.

As agreed with the YEF, the duration of the project has been extended by an additional 6 months to enable the project to be delivered in a context where implementation is not adversely affected by the COVID-19 pandemic. In part this was to allow the project time to achieve the intended target throughput.

- *The contribution of the 'wrap-around' support for young people.* This key element of the project design did not feature significantly in the feasibility study – in part perhaps due to delays in staff being in place to deliver this.

Additionally, given YEF's interest in scalability and testing interventions through an efficacy trial, the pilot study will examine the feasibility of the Divert model being replicated and scaled up in other local authority areas. Specifically:

- Would the projected/actual numbers of young people eligible for the scheme in Lambeth be replicated elsewhere?

- Does the scheme work in Lambeth because of the partnership arrangements in place – are these arrangement and organisations in situ elsewhere or are they specific to Lambeth?

3. Methods

This methods section has three parts:

- Methods overview;
- Methodology A – to answer research questions 1 to 3
- Methodology B – to answer research questions 4 to 5

3.1 METHODS OVERVIEW

Table 3.1 summarises the data collection and analysis methods to address the research questions

Table 3.1 Research questions and methods summary

Research questions	Data collection methods	Participants/ data sources (type, number)	Data analysis methods
1. Can the Divert Project achieve its intended outcomes?	Project monitoring data Validated survey tool data Project, partner staff and young people interview data	All participants* 6 project/partner staff; 12 young people	Descriptive analysis, comparative analysis Thematic analysis
2. Do the numbers of young people in Lambeth who join the scheme match their initial projected numbers?	Project monitoring data Project staff interview data	All participants* Relevant project staff	Descriptive analysis Thematic analysis
3. What is the nature and extent of the contribution of wrap around support to the delivery of the project?	Project monitoring data Project, partner staff and young people interview data	All participants* 6 project/partner staff; 12 young people	Descriptive analysis Thematic analysis
4. Can the projected/actual number of young people meeting the eligibility criteria and	Aggregate police data and additional project throughput data from Lambeth	All young people aged 10-14 who come into contact with the police and meet other eligibility criteria	Descriptive analysis

attending the scheme in Lambeth be replicated in other local authorities?	Aggregate police and other data from 4 other local authority areas Project leads and relevant partner workshop data Interview data from comparable stakeholders in 4 local authorities	As above 5 project and partner staff 3 interviewees per local authority (total of 12 interviewees)	Descriptive analysis Thematic analysis Thematic analysis
5. Are the partnership arrangements, service arrangements and roles and responsibilities (for implementing the Divert Project) unique to Lambeth or are they in situ and/or can be replicated elsewhere?	Project leads and partner interview data Interview data from comparable stakeholders in 4 local authorities	5 project and partner staff 3 interviewees per local authority (n=12 in total)	Thematic analysis Thematic analysis

*The intention is to sample all participants who commence with the Divert Project between August 2021 and April 2022. At time of writing 34 young people had commenced on the Divert Project. It is anticipated that up to this same level of throughput is likely to occur during the pilot study period.¹

3.2 METHODOLOGY A

This strand of the pilot study evaluation has been designed to answer the following *research questions*:

1. *Can the Divert Project achieve its intended short and medium term outcomes?*
2. *Do the numbers of young people in Lambeth who join the scheme match their initial projected numbers?*
3. *What is the nature and extent of the contribution of wrap around support to the delivery of the project?*

¹ Although it should be noted that the total throughput of 80 young people (across the duration of the project) in the original project bid was uplifted to 103 young people by May 2022 in the Divert Project's Review Form produced in September 2020

The research team will adopt a mixed-methods approach comprising the following three elements:

- quantitative data and analysis of routinely collected monitoring data;
- collection and analysis of data from validated survey tools; and
- qualitative data collection and analysis of interviews with project/partner staff and young people who engage with the project.

3.2.1 Quantitative monitoring data

To enable the identification of the young people that the Divert Project engages with, for the term of the pilot study evaluation, the Personal Data outlined below (that the project will routinely collect) will be collected and shared between the Divert Project and the ManMet research team. As outlined in Section 8 below, a Data Sharing Agreement (hereafter referred to as DSA) has been signed by Lambeth Council the lead agency for the Divert Project (the Data Discloser) and ManMet (the Data Receiver).

- Name, date of birth
- Unique pupil number, current school, whether young person has a statement of special educational needs, whether the young person has been excluded from school, whether the young person is currently attending a pupil referral unit.
- Home or accommodation address, family information around who the young person lives with and whether the young person is a looked after child.
- Has the young person had previous contact with the police, nature of police contact, Police National Computer Reference number for the young person, has their sibling had contact with the police and the type of offence, number of previous cautions received by the young person in the last 12 months, the nature of the offence, the date of the last offence.
- Which of the project's referral criteria has been met by the young person?

The following types of special categories of Personal Data will also be shared during the term of the pilot study evaluation.

- Racial or ethnic origin.
- Data concerning the young person's physical or mental health or condition.

In addition to this, data relating to the 'dosage' the young person receives will also be collected by the programme and shared with the ManMet research team. This will include,

for example: dates of sessions, session length, session delivery type, session content, session outcome, attendance data.

3.2.2 Validated survey data

To investigate the impact of the Divert Project (in relation to the originally stated outcomes in the logic model for the feasibility evaluation), the YEF have required that all evaluators use two validated survey tools: a strengths and difficulties questionnaire, and a self-reported delinquency scale. To assess the impact of the programme on the 'resilience' of the programme participants, the Youth in Mind 'Strengths and Difficulties questionnaire' has been adopted by the Divert Project. Alongside this survey, the young people on the project must complete a 19-point 'self-reported delinquency scale' from sweep 3 of the *Edinburgh Study of Youth Transitions and Crime*.

A pre and post survey design will be deployed. To measure distance travelled/change over time, young people will complete the same survey twice: once near the start of the programme, and once towards the end of the programme. To make the dissemination and completion of the surveys as easy as possible for both young people and Divert staff, both of these surveys will be combined into one survey which will be delivered using online Qualtrics survey software.

In consultation with the Divert Project, the first survey will be administered 2 weeks after the young people have commenced with the project; the second survey will be administered 8 weeks after the young people have been with the project.

Following further consultation with the Project, the reference period will be 8 weeks, i.e. young people will be asked to reflect on their experiences over the 8 week period prior to completing the survey.

It should be noted that it will be possible to assess most (but not all) of the outcomes specified in the TOC using the validated survey tools. This is necessarily limited by what the tools are designed to measure.

Where it will be not be feasible to quantitatively capture data outcomes such as improved financial literacy, the research team will endeavour to capture change qualitatively through the interviews with young people (primarily) and project and partner staff.

3.2.3 Analysis of quantitative data

At this stage it is envisaged that the research team will undertake: descriptive analysis and comparative analysis of the monitoring data and survey to answer the following questions:

- Do the young people meet the project eligibility criteria?
- How long do the young people stay engaged with the project?
- How many young people 'complete' the 12 week mentoring programme?
- What are the other 'completion' outcomes for young people who end their engagement with the project
- How many young people engage, disengage and re-engage with the project?
- How many sessions do the young people undertake?
- How long do the sessions last?
- How frequently do the sessions occur?
- How many young people attain the intended short and medium term outcomes of the project*?
- Are there differences in attainment of outcomes based on the level and frequency of engagement and any other factors associated with service take-up by the young people?
- Are there differences in attainment of outcomes based on end of project outcomes?
- Are there differences in attainment of outcomes based on the 'risk and protective factors' captured in the monitoring data

*It should be noted that the validated survey tools provide proxy measures for the short and medium outcomes specified in the Divert Project's TOC.

3.2.4 Qualitative interviews

To qualitatively evaluate the impact of the Divert programme, a series of qualitative semi-structured interviews will be undertaken with a sample of Divert project and partner staff and young people who engaged with the programme (*see 3.2.7 for further information about research participants*).

3.2.5 Analysis of qualitative data

At this stage, it is envisaged that the research team will undertake thematic analysis to answer the following questions:

- What kind of wrap around support do the young people receive?
- How is this delivered and who by?
- How effective is the wrap around support?
- What does the wrap around support add to the experience of young people?

- To what extent have the young people attained the intended outcomes for the project?
- What difference has the project made to the lives of young people?
- Do they feel better able to cope with the challenges in their lives?
- What elements of the project delivery worked well, what has worked less well?
- What aspects of the project facilitate change?
- What have been the factors that have facilitated and hindered the delivery of the project?
- How could the project be improved?

3.2.6 Evaluation setting

The quantitative data collection will take place on-site in those areas in which the Divert programme operates. The quantitative data (collected by Divert staff) will be collated into an Excel spreadsheet (developed by the ManMet research team as part of the feasibility evaluation) and securely transferred to the ManMet team (*see Section 8 below*). The data from the validated survey tools will be accessed remotely through the Qualtrics software package and analysed by the ManMet team. The qualitative interviews with young people will be undertaken face-to-face in the offices of Juvenis² in Lambeth. It is important to note, however, that this will be wholly dependent on the Covid-19 restrictions at the time of the young person interviews. If restrictions are in place that limit travel, then the young person interviews will be conducted remotely (via MS Teams). The qualitative interviews with project and partner staff will all be undertaken remotely (via MS Teams).

3.2.7 Research participants

All of the young people who engage with the Divert programme between August 2021 and April 2022 (and whose parents/carers give consent) will be involved in the pilot study, in terms of having their quantitative monitoring data collected and shared with ManMet (*see Section 3.2.1 above*). They will also be involved in the study in terms of completing the validated survey tools pre-and post-intervention.

² Juvenis deliver the mentoring support for the Divert programme.

To supplement these quantitative measures, qualitative interviews will be conducted with a sample of Divert Project and partner staff (n=6) and young people (n=12) who engaged with the programme. The aim of these interviews will be to examine the impact of the Divert programme and the delivery of the project during the period of the pilot study.

Inclusion Criteria

Those young people aged 10 to 14 who have been participants on the Divert programme. Project staff who deliver the Divert programme and partners involved in providing wrap around support

Exclusion Criteria

Young people who have been participants on the Divert programme but who are over the age of 14.

3.2.8 Participant recruitment, consent and withdrawal

Recruitment

Nick Le Fric, the Divert project lead and Winston Goode, Managing Director of Juvenis, will identify all research participants for the ManMet research team. All participants will have direct knowledge of the Divert Project, either as participants, staff or partners. All participants will be required to give informed consent. The relevant documents - participant information sheets and consent/assent forms - will be provided to participants by the Divert Project lead and Managing Director at Juvenis. Their role will also include collecting the completed consent/assent forms. All completed forms will be scanned and securely emailed to the ManMet research team as pdfs (*see Section 8 below*).

Consent

When it comes to the quantitative strand of the evaluation, all young people and their parents/carers will be provided with a Participant Information Sheet that clearly outlines the purpose of the research. Consent from parents/carers, along with assent from young people, will be required for a young person's quantitative monitoring data to be shared with the ManMet research team.

In terms of the qualitative interviews, again those young people selected for interview and their parents / carers will be provided with a Participant Information Sheet that clearly outlines the purpose of the research. Verbal information will also be provided prior to interview. Consent from parents/ carers, along with assent from each young person will be required.

Those Divert Project and Partner staff who are selected for interview will be provided with a Participant Information Sheet that clearly outlines the purpose of the research. Verbal information will also be provided prior to interview if necessary. Consent will be sought from those staff that are interviewed.

Withdrawal

The Participant Information Sheet will make it clear to participants that they are free to withdraw from the research at any time, and that their decision to withdraw will not adversely impact them in any way. If a participant chooses to withdraw, any material pertaining to them that has been gathered up to the point of withdrawal will be retained by the research team.

3.3 METHODOLOGY B

This strand of the pilot study evaluation has been designed to answer the following *research questions*:

4. *Can the projected/actual number of young people meeting the eligibility criteria and attending the scheme in Lambeth be replicated in other local authorities?*
5. *Are the partnership arrangements, service arrangements and roles and responsibilities (for implementing the Divert Project) unique to Lambeth or are they in situ and/or can be replicated elsewhere?*

As with Methodology A, we will use a mixed methods approach comprising:

- Analysis/review of aggregate police and related throughput data on young people from Lambeth
- Police and related management data for young people (comparable to that provided by Lambeth) from 4 other local authorities
- Qualitative interview/workshop data from relevant agency stakeholders in Lambeth and 4 other local authorities

3.3.1 Police and related throughput data for young people

The research team will liaise with agency stakeholders in Lambeth to obtain aggregate data on:

- The number of young people from Lambeth aged 10-14 who come into contact with the police; are arrested and attend police custody suites in Lambeth and Southwark;
- The number of young people from this cohort who are referred into the Divert Project;
- The number of young people from Lambeth aged 10-14 who come into contact with other agencies which refer into the Divert Project;

- The number of young people from this cohort who are (actually) referred into the Divert Project;
- The numbers of young people who are referred to the project and refuse to take part

Similar aggregate data will be obtained from agency stakeholders in 4 other local authorities for young people who meet the eligibility criteria for the Divert Project.

The data will be used to inform replication and scalability, to better understand for each local authority area (including Lambeth) and provide estimates for:

- The number of young people who are likely to meet the Divert Project eligibility criteria – and what variance may occur and why;
- The number of young people who are likely to be referred for Divert provision – and what variance may occur and why;
- The number of young people who are likely to take-up Divert provision and/or refuse it.

At this stage it is not anticipated that data sharing agreements will be required

3.3.2 Interview/workshop data

The research team will aim to convene and facilitate a workshop with key agency stakeholders in Lambeth to review the data described above, alongside project data on engagement and completions. The purpose will be to use their experience to understand the feasibility of replicating the Divert Project in other local authorities and to consider what factors may determine/influence the throughputs and attrition rates at each of stages. Importantly, this workshop will also help to clarify and refine the eligibility criteria used in Lambeth for the Divert Project, given that through implementation, this may have changed from that specified in the TOC and the original funding application.

The research team will replicate the same discussion with stakeholders in the 4 sampled local authority areas to understand the feasibility of running the Divert Project in their areas with a focus on understanding throughputs but also comparable partnership arrangements and services which were necessary in Lambeth to enable the project to be effectively implemented.

3.3.3 Sampling other local authorities

At this stage it is envisaged that one of the local authorities will be Southwark – given its co-terminosity with Lambeth and the familiarity that some Southwark agencies may have with the Divert Project.

The other 3 local authorities will be determined in consultation with the YEF. At this stage it is proposed that they will include:

- A county council with a mainly rural population – for example, Cumbria;
- A county council with both urban and rural populations - for example, Derbyshire;
- An urban unitary authority located in a Midlands and Northern England conurbation – for example, Liverpool

3.3.4 Analysis

The qualitative data will be analysed thematically aligned to the questions that this part of the pilot study is intended to answer. The analysis of comparative aggregate police and other management data will both inform and complement the thematic analysis.

4. Outputs

The research team will produce the following outputs:

- A revised and updated theory of change logic model for the Divert Project
- A presentation and report which will set out the findings in answers to the research questions which Methodology A and Methodology B have been designed to answer
- Recommendations within the report about the feasibility of scaling up the replication of the Divert Project.³

5. Ethics

The research team have sought *and received* ethical approval from the University's Arts & Humanities Committee for the research activities specified in Methodology A. It should be noted that this required the submission of a lengthy and detailed application which is subject to review by two independent (and anonymous) peer reviewers and scrutiny by the Arts and Humanities Head of Ethics. It is a requirement that no fieldwork/research is undertaken until ethical approval has been granted.

In relation to Methodology B, these proposed research activities have not yet been subjected to peer review. If the YEF agree to the inclusion of these activities as part of this pilot study,

³ It should be noted that based on the activity described in Methodology B – it will be possible to assess in simple terms whether or not there are potentially enough young people aged 10-14 in a small sample of local authorities (outside of Lambeth) to generate the throughput to at least match that experienced in Lambeth for the Divert Project. However, the activity described does not lend itself to determining whether or not an efficacy trial is feasible.

the research team will need to submit an amendment to currently approved ethics application.

6.Data protection

This research will be fully compliant with the General Data Protection Regulation (GDPR) and UK Data Protection Act of 2018. Furthermore, the research will comply with both the University's Data Protection Policy 2018 and the Research Data Management Policy 2017. The Principal Investigator will be the data custodian. The ManMet research team will be the only persons with access to the data during and after the research period. While authorised personnel from the University might be given limited access to the data in the event of an audit of the research project, no third parties will have access to any of the data. As previously mentioned, all digital data will be stored on the University's Research Data Storage (RDS) system. All interview transcripts will be redacted and anonymised. No digital data will be stored on the personal computers of any of the research team. Any hard copies of documents will be stored in a locked filing cabinet in the PERU office at MMU.

A data sharing agreement is in place between MMU and Lambeth Council as the lead agency for the Divert Project. A full Data Protection Impact Assessment (DPIA) has been undertaken for this project by the research team supported by the university's Deputy Data Protection Officer and colleagues from Records Management and Information Security. It has been signed off by a senior manager within the university - the designated Data Owner. This DPIA has been shared with the YEF and Lambeth Council.

7.Research team

The ManMet research team will be:

- Kevin Wong – Project Director
- Rachel Kinsella – Project Manager/Site lead – key liaison with the Divert Project
- Steve Morris – Quantitative Data Lead
- Paul Gray – Validated survey tool lead
- Gavin Bailey – Qualitative fieldwork researcher
- Anton Roberts – Monitoring data and Qualitative fieldwork work researchers

Other research team members will be determined as required based on capacity and availability. They will be drawn from the university's Policy Evaluation and Research Unit

(PERU) and Manchester Centre for Youth Studies (MCYS). All of the research members will have relevant experience of: undertaking qualitative research with young people, agency stakeholders; and/or collecting and analysing survey and management information data.

8. Risks and mitigation

We have identified risks and how to mitigate them in the Table 8.1 based on our experience of delivering the Divert Feasibility Study Evaluation and other comparable projects. Key to this, is being sufficiently nimble and responsive to cope with these challenges and escalating issues (where required) to the YEF for support. Risks and mitigations relating to Methodology B are presented in the shaded cells.

Table 8.1 Risks and mitigation

	High=3 Medium=2 Low=1			
Risks	Impact	Probability	Rating	Mitigation
Ensuring the support and assistance of the providers	3	2	6	Site lead to act as the prime contact to maintain the existing a relationship with the Divert Project and ensure continuity
Cancellation of fieldwork due to delivery delays	2	2	4	Site lead to maintain regular contact with providers
Variable quality of management data	3	2	6	An early data extract has been scheduled for quality checking and to work with provider to improve
Programme participants unwilling to engage in research	3	1	3	Site lead engagement with provider
Low numbers of programme participants included in the research	3	2	6	Commence the fieldwork with young people as early as possible
Challenges obtaining consents from CYP and from parents for CYP to be involved	3	2	6	Ensure provider support through engagement by site lead and YEF support

Limited engagement from the 4 local authority agencies.	3	2	6	Selecting authorities/agencies which are already engaged with the YEF and/or the research team. Allowing adequate time for the research team to engage with the agencies to explain the purpose and scope of the 'ask'.
Reluctance to share and provide data from the 4 local authority agencies due to data protection concerns.	3	2	6	Only aggregated data will be requested. Therefore data protection concerns should be minimal. Support from the YEF to encourage agencies to provide this aggregated data

9. Timeline

Table 9.1 sets out the key milestones for the delivery of this pilot study. Milestones specifically for Methodology B are in the shaded cells.

Table 9.1 Pilot Study Milestones

Dates	Activity
30 th July 2021	Online survey tool finalised and made available to Divert Project staff
2 nd August 2021	Divert Project staff to commence use of the online survey tool with young people.
30 th September	Confirm the four sample local authorities for Methodology B with the YEF

31 st October 2021	Research team to receive a download of monitoring data from the project collected from 2 nd August – for the purposes of: quality checking and completeness; and providing feedback to the Divert Project as required.
31 st October 2021	Research team to review the data collected via the online survey tool for the purposes of: quality checking and completeness; and providing feedback to the Divert Project as required.
26 th November 2021	Workshop with key Divert Project stakeholders (Methodology B)
24 th January 2022	Commence qualitative fieldwork data collection
28 th February 2022	Obtain aggregate data from sample local authorities (Methodology B)
30 th April 2022	Completion of all pilot study data collection
30 th June 2022	Complete first draft of report
31 st August 2022	Final, peer reviewed report submitted



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